



Bases Conversion and Development Authority

**BIDS AND AWARDS COMMITTEE FOR GOODS
Resolution No. 2013-14**

**LEASING OF VENUE FOR THE CONDUCT OF INFORMATION
SYSTEMS STRATEGIC PLANNING (ISSP) UPDATE TRAINING**

WHEREAS, the Information and Communications Technology Department (ICTD) will be conducting its Information Systems Strategic Planning (ISSP) Update Training on March 20-22, 2013 in Global City, Taguig;

WHEREAS, on 27 February 2013, the Management approved the conduct of such activity which requires leasing of venue, provision for meals and use of function room for three (3) days for sixteen (16) participants;

WHEREAS, the training sessions will be conducted by the National Computer Center (NCC), the government agency which approves and conducts special training on ISSPs;

WHEREAS, Section 53.10 of the Revised Implementing Rules and Regulations (IRR) of R. A. 9184, otherwise known as the Government Procurement Reform Act of 2003, allows the procuring entity to resort to negotiated procurement for leasing a privately-owned venue for official use;

WHEREAS, in its memorandum to the Bids and Awards Committee for Goods (BAC for Goods) dated 18 March 2013, the ICTD listed the summary of quotations from Uncle Cheffy, Sentro and Kabisera as follows:

<u>PROPONENTS</u>	<u>PACKAGE RATE</u>
Uncle Cheffy	P 66,360.00
Sentro	P 53,196.00
Kabisera	P 100,935.00

WHEREAS, the Lowest Calculated Bid proposal submitted by Sentro was evaluated and rated in accordance with the Guidelines for Lease of Privately-Owned Real Estate and Venue (Table of Rating Factors for Lease of Venue), and found to be unresponsive and non-compliant, being unavailable during the session dates (hereto attached as Annex "A");

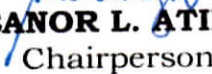
WHEREAS, after the Lowest Calculated Bid proposal submitted by Sentro was determined to be unresponsive, the second Lowest Calculated Bid proposal submitted by Uncle Cheffy was then rated in accordance with the Guidelines, and found to be responsive (hereto attached as Annex "B");

WHEREAS, the ICTD, in the same memorandum, recommended the leasing of Uncle Cheffy as the venue, provider of meals and use of function room for the ICTD Information Systems Strategic Planning Update Training through negotiated procurement, having offered the most responsive bid;


NOW, THEREFORE, foregoing premises considered, we, the Members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby resolved, to recommend the award to **UNCLE CHEFFY**, which offered the most responsive bid in the amount of **SIXTY SIX THOUSAND THREE HUNDRED SIXTY PESOS & 00/100 (P66,360.00)**, inclusive of all applicable taxes and fees, the leasing of venue, provision of meals and use of function room for the ICTD Information Systems Strategic Planning Update Training.

RESOLVED, by way of a referendum, at the BCDA Corporate Office, this 18th day of March 2013.

BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS


ELEANOR L. ATIENZA
Chairperson


BLAISE MARIE E. ALARAS
Vice Chairperson


ELVIRA V. ESTANISLAO
Member


HEDDA LOURDES Y. RULONA
Member


PATRICK ROEHL C. FRANCISCO
Member

Approved by:


AILEEN ANUNCIACION R. ZOSA
Executive Vice President

BCDA

Bases Conversion and Development Authority

18 March 2013

UNCLE CHEFFY
Forbes Town Center
Rizal Drive
Taguig City

Subject: **NOTICE OF AWARD**
Leasing of Venue for the Conduct of Information
Systems Strategic Planning (ISSP) Update Training

Dear Sir/Madam:


The BCDA hereby awards to the **Uncle Cheffy** the contract for the **Leasing of Venue for the Conduct of Information Systems Strategic Planning (ISSP) Update Training** amounting to **SIXTY SIX THOUSAND THREE HUNDRED SIXTY PESOS & 00/100 (PhP66,360.00)**, inclusive of all applicable taxes and fees.

The Contract shall cover leasing of Uncle Cheffy venue, provision for meals and use of function room for a maximum of sixteen (16) participants scheduled on March 20-22, 2013, subject to the terms and conditions stated in the contract.

Immediately upon receipt of this Notice of Award, you are required to formally enter into contract with BCDA provided, however, that all documentary requirements are complied with. Failure to enter into the said contract shall constitute a sufficient ground for the cancellation of this Award.

Thank you.

Very truly yours,


AILEEN ANUNCIACION R. ZOSA
Executive Vice President

Conforme:

MR. ROMMEL MARASIGAN
Store Manager

Date: _____

BCDA

Office of the VP for Corporate Services

FA2013-0226



Bases Conversion and Development Authority

NOTICE TO PROCEED

18 March 2013

MR. ROMMEL MARASIGAN

Store Manager

UNCLE CHEFFY

Forbes Town Center, Rizal Drive

Bonifacio Global City, Taguig City

Dear **Mr. Marasigan**:

The attached Contract having been approved, notice is hereby given to **Uncle Cheffy** to proceed with the lease of venue, provision for meals, and use of function room for a maximum of sixteen (16) participants scheduled on March 20-22, 2013 for the Leasing of Venue for the Conduct of Information Systems Strategic Planning (ISSP) Update Training.

Upon receipt of this notice, you shall be responsible to perform the services under the terms and conditions stated in the contract.

Very truly yours,


ELEANOR L. ADIENZA

Vice President for Corporate Services Group