



Bases Conversion and Development Authority

BIDS AND AWARDS COMMITTEE FOR GOODS
Resolution No. 2013-23

LEASING OF VENUE FOR THE CONDUCT OF THE 2ND
BCDA GROUP FINANCIAL SUMMIT

WHEREAS, the Finance Services Group (FSG) will be conducting the 2nd BCDA Group Financial Summit on May 27-28, 2013 in Clarkfield, Pampanga;

WHEREAS, on 24 April 2013, the Management approved the conduct of such activity which requires leasing of venue, provision for meals, use of function room and room accommodation for two (2) days for a maximum of thirty five (35) participants;

WHEREAS, Section 53.10 of the Revised Implementing Rules and Regulations (IRR) of R. A. 9184, otherwise known as the Government Procurement Reform Act of 2003, allows the procuring entity to resort to negotiated procurement for leasing a privately-owned venue for official use;

WHEREAS, in its memorandum to the Bids and Awards Committee for Goods (BAC for Goods) dated 14 May 2013, the FSG listed the summary of quotations from Hotel Stotsenberg, Widus Hotel and Holiday Inn Clark as follows:

<u>PROPONENTS</u>	<u>PACKAGE RATE</u>
Hotel Stotsenberg	P 136,800.00
Widus Hotel	P 204,870.00
Holiday Inn Clark	P 211,850.00

WHEREAS, the Lowest Calculated Bid proposal submitted by Hotel Stotsenberg was evaluated and rated in accordance with the Guidelines for Lease of Privately-Owned Real Estate and Venue (Table of Rating Factors for Lease of Venue), and was determined to be unresponsive and non-compliant, the facilities being non-conducive to conference activities (hereto attached as Annex "A");

WHEREAS, the second Lowest Calculated Bid proposal submitted by Widus Hotel was then rated in accordance with the same Guidelines, and the same was found to be unresponsive and non-compliant also, the security and peacefulness of the area being compromised due to ongoing construction of the hotel extension (hereto attached as Annex "B");

WHEREAS, after the bid proposals from Hotel Stotsenberg and Widus Hotel were determined to be unresponsive and non-compliant, the third Lowest Calculated Bid proposal submitted by Holiday Inn Clark was then rated in accordance with said Guidelines, and was found to be responsive and compliant (hereto attached as Annex "C");

WHEREAS, the ESG, in the same memorandum, recommended the leasing of Holiday Inn Clark as the venue, provider of meals, use of function room and room accommodation for the 2nd BCDA Group Financial Summit through negotiated procurement, having offered the most responsive bid;

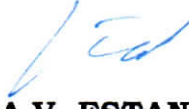
NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby resolved, to recommend the award to **HOLIDAY INN CLARK**, which offered the most responsive bid in the amount of **TWO HUNDRED ELEVEN THOUSAND EIGHT HUNDRED FIFTY PESOS & 00/100 (P211,850.00)**, inclusive of all applicable taxes and fees, the leasing of venue, provision for meals, use of function room and room accommodation for the 2nd BCDA Group Financial Summit.

RESOLVED, by way of a referendum, at the BCDA Corporate Office, this 22nd day of May 2013.

BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS


ELEANOR L. ATIENZA
Chairperson


BLAISE MARIE E. ALARAS
Vice Chairperson


ELVIRA V. ESTANISLAO
Member


HEDDA LOURDES Y. RULONA
Member


PATRICK ROEHL C. FRANCISCO
Member

Approved by:


AILEEN ANUNCIACION R. ZOSA
Executive Vice President



Bases Conversion and Development Authority

22 May 2013

HOLIDAY INN CLARK

Clark Freeport Zone
Clarkfield, Pampanga

Subject: **NOTICE OF AWARD**
Leasing of Venue for the Conduct of the 2nd BCDA Group
Financial Summit

Dear Sir/Madam:

The BCDA hereby awards to the **Holiday Inn Clark** the contract for the **Leasing of Venue for the Conduct of the 2nd BCDA Group Financial Summit** amounting to **TWO HUNDRED ELEVEN THOUSAND EIGHT HUNDRED FIFTY PESOS & 00/100 (PhP211,850.00)**, inclusive of all applicable taxes and fees.

The Contract shall cover leasing of Holiday Inn Clark Hotel venue, provision for meals, use of function room and room accommodation for a maximum of thirty five (35) participants scheduled on May 27-28, 2013, subject to the terms and conditions stated in the contract.

Immediately upon receipt of this Notice of Award, you are required to formally enter into contract with BCDA provided, however, that all documentary requirements are complied with. Failure to enter into the said contract shall constitute a sufficient ground for the cancellation of this Award.

Thank you.

Very truly yours,


AILEEN ANUNCIACION R. ZOSA
Executive Vice President

Conforme:

MS. RUTH LONTOK
Account Manager

Date: _____





Bases Conversion and Development Authority

NOTICE TO PROCEED

24 May 2013

MS. RUTH LONTOK
Account Manager
HOLIDAY INN CLARK
Clark Freeport Zone
Clarkfield, Pampanga

Dear **Ms. Lontok**:

The attached Contract having been approved, notice is hereby given to **Holiday Inn Clark** to proceed with the lease of venue, provision for meals, use of function room and room accommodation for a maximum of thirty five (35) participants scheduled on May 27-28, 2013 for the Leasing of Venue for the Conduct of the 2nd BCDA Group Financial Summit.

Upon receipt of this notice, you shall be responsible to perform the services under the terms and conditions stated in the contract.

Very truly yours,


ELEANOR L. ADIENZA
Vice President for Corporate Services Group