

Republic of the Philippines
Office of the President



Bases Conversion and Development Authority

25 July 2013

MS. JOSIE ADRIANO

Account Representative
FILES SYSTEMS MFG & SUPPLY CORP.
50 20th Avenue, Murphy
Cubao, Quezon City

Subject: **NOTICE OF AWARD**
Solicitation/Reference No: BCDA-2013-1829 / 2297593
Supply and delivery of 500 pc Storage box

Dear **Sir/Madam:**

We are pleased to notify you that the contract for the **Supply and delivery of 500 pcs. Storage box** is hereby awarded to **FILES SYSTEMS MFG & SUPPLY CORP.** having adjudged its bid as the Lowest Calculated & Responsive Bid at a contract price amounting to **PESOS: ONE HUNDRED TWO THOUSAND ONE HUNDRED TWENTY-FIVE & 00/100 (P102,125.00)**, inclusive of all applicable taxes and fees.

You are therefore required, within ten (10) calendar days from receipt of this Notice of Award to formally enter into contract with BCDA through a **Purchase Order**. Failure to enter into the said contract shall constitute a sufficient ground for the cancellation of this Award.

Thank you.

Very truly yours,


ELEANOR L. ATIENZA
Vice President for Corporate Services Group

To: Sir Drex /
Ms. Josie

Republic of the Philippines
Office of the President
BASES CONVERSION AND DEVELOPMENT AUTHORITY
2/F Bonifacio Technology Center, 31st Street Crescent Park West
Bonifacio Global City, 1634 Taguig City
VAT Reg. TIN 002-219-694-000
PURCHASE ORDER

3/5

To: FILES SYSTEMS MFG & SUPPLY CORP.	Vendor Number 10016
	PO Number 4900000680
50 20th Avenue, Murphy, Cubao Quezon City Attention: Josie Adriano TIN: 004778174000	PO Date 25 July 2013
Tel No: 911-2699 Fax No: 911-8952 911 2701	Terms of Payment Within 30 days Due net
	Mode of Procurement Negotiated Procurement-SVP
Place of Delivery:	Date of Delivery:
2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City Tel No.: 575-1700 Loc.: 1782/1784 Fax No.: 816-1030	Within FORTY-FIVE (45) calendar days after date of receipt thereof.

NO.	MATERIAL NUMBER AND DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
00010	100248 BOX, made of kraft paper, paste board 10 WITH COVER, WITH PRINT front and right side, black print Customized, heavy duty bound by kraft paper all over With holes for handling Inside dimension : 13-1/8"D x 15-1/4"W x 10-7/8"H(inches) Delivery site: BCDA Clark PMO, Clarkfield, Pampanga	500	PC	182.37	91,185.00

nothing follows

Sub-Total 91,185.00
Plus: VAT 10,942.20

TOTAL (Inclusive of VAT):

Php 102,127.20

PESOS: ONE HUNDRED TWO THOUSAND ONE HUNDRED TWENTY-SEVEN AND 20/100 ONLY

Pls invoice this amt → PHP 102,127.20

Requisitioning Office/Dept:
RMOSD, GSD for storage of inactive documents

Reference SAP PR Number: 50000924

Terms and Conditions:

This Purchase Order (PO) shall be governed by the General Terms and Conditions printed at the back hereof.

Note: Please attach the original copy of this order together with your DELIVERY RECEIPT and SALES INVOICE in triplicate.

This is a system generated document. BCDA Officer's signature is not required.

Conformed: ✓

ROMULO BITONCELA 8/06/13
Name / Sign / Date

BASES CONVERSION AND DEVELOPMENT AUTHORITY
2/F Bonifacio Technology Center, 31st Street Crescent Park West
Bonifacio Global City, 1634 Taguig City
VAT Reg. TIN 002-219-694-000

PURCHASE ORDER

to: Sir Drex /
Ms. Josie

9/5

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I hereby certify that I am the authorized representative of the company and that by affixing my signature, it shall bind the company I am representing to the terms and conditions of the PO, including its General Terms and Conditions printed at the back of the PO and all applicable provisions of RA9184.

I further certify that the above prices, which were quoted in the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery within Metro Manila.

Received copy of P.O. on

8/26/13

CONFORME:

[Signature]

Printed Name and Signature of Authorized Representative

[Signature]

(The Supplier shall sign and return the acknowledgement copy to BCDA-Procurement or through fax within five (5) working days after issuance.)

PLS REFAX TO 8161030



Bases Conversion and Development Authority

NOTICE TO PROCEED

30 July 2013

MS. JOSIE ADRIANO

Account Representative

FILES SYSTEMS MFG & SUPPLY CORP.

50 20th Avenue, Murphy

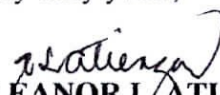
Cubao, Quezon City

Dear **Ms. Adriano:**

The attached Purchase Order (PO) No. 4900000680 having been approved, notice is hereby given to **FILES SYSTEMS MFG & SUPPLY CORP.** to proceed with the Supply and Delivery of 500 pcs storage box, customized as per the said PO, within forty five (45) calendar days after the receipt of this notice.

Upon receipt of this notice, you shall be responsible to perform the services under the terms and conditions of the Purchase Order.

Very truly yours,


ELEANOR L. ATIENZA

Vice President for Corporate Services Group